

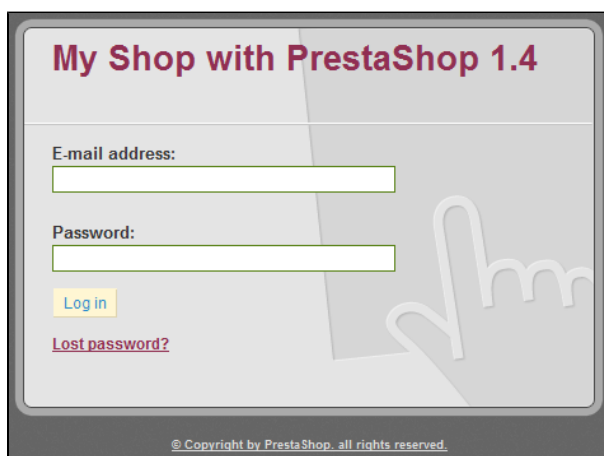
Connecting to the PrestaShop back-office

Connecting to the PrestaShop back-office

The PrestaShop back-office is the name used to describe the administration panel of your PrestaShop site in this user-guide. You will spend most of your time in this panel, as everything that the user sees is handled directly through the back-office: adding/editing/removing products, handling carriers, building packs, creating vouchers, keeping contact with customers, improving your shop, etc.

At the install process, the PrestaShop installer asks you to change the name of your administration folder, from `/admin` to something unique to your shop (for instance, `/admin789`), for security reasons. Use that new folder name to access your shop (for example: `http://myprestashop.com/admin789`).

You will see the login page for your store's control panel.



Enter the e-mail address and password that you registered with when you installed PrestaShop. Click "Log In", and you will be taken to the back-office welcome page for your store's control panel.

Back Office > Home

Dashboard

⚠ New PrestaShop version available : [Download 1.5.4.1 stable](#) !



don't show again

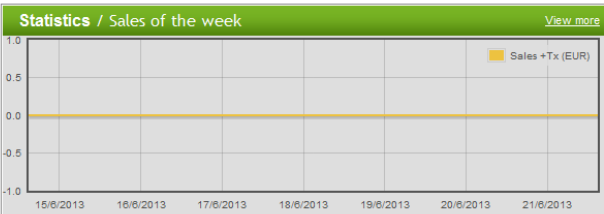
<p>New category</p> <p>Create a new category and organize your products.</p>	<p>New product</p> <p>Fill up your catalog with new articles and attributes.</p>	<p>Statistics</p> <p>Manage your activity with a thorough analysis of your e-shop.</p>	<p>New employee</p> <p>Add a new employee account and delegate part of your duties as shop owner.</p>
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Monthly Statistics [View more](#)

Sales	0,00 €
Total registrations	1
Total orders	0
Product pages viewed	0

Customers service [View more](#)

Thread unread	0
Thread pending	0
Thread closed	0
Total thread	0



ID	Customer Name	Status	Total	Action
1	John DOE	Awaiting cheque payment	625,98 €	

A good beginning...

- ⚠ URL rewriting
- ⚠ Browser cache & compression
- ✅ Smarty optimization
- ⚠ Combine, Compress & Cache
- ✅ Shop enabled
- ✅ index rebuilt after update
- ✅ .htaccess up-to-date

PrestaShop Link

- Discover the latest official guide : [User Guide PrestaShop 1.5](#)
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Consumers love online shopping for its convenience but it doesn't lessen the sense of skepticism before making a purchase. It's hard to make a dec... [Read more](#)
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From this step onward, you can begin to configure your store and offer products to your customers.

Discovering and Configuring the PrestaShop Back Office

The PrestaShop Back Office welcome page is broken up into three distinct sections:

- Navigation: Groups together all of the tabs that direct to the different sections of your store.
- The Dashboard: Displays all of your store's important information such as the number of orders completed, etc.
- PrestaShop Live Feed: Information about PrestaShop software updates or other news. We advise you to check this section regularly in order to keep your store up-to-date with PrestaShop's new features

Now take your first look at your back-office, or the "Control Panel." Tabs situated at the top of the page help you navigate within the back-office.

Navigation

- Catalog
- Customers
- Orders
- Payment
- Shipping
- Stats
- Modules
- Employees
- Preferences
- Tools

Back Office > Home

Dashboard

Welcome to PrestaShop

The best e-commerce Experience



Discover PrestaShop in video

Summary

- [Create a product category](#)
- [Create a product](#)
- [Payment Configuration](#)
- [Carrier Configuration](#)
- [Manage Orders](#)
- [Template Choice](#)

Intro video & quicklinks

don't show again

New category

Create a new category and organize your products.

New product

Fill up your catalog with new articles and attributes.

Statistics

Manage your activity with a thorough analysis of your e-shop.

New employee

Add a new employee account and discharge a part of your duties of shop owner.

A good beginning...

- ▲ URL rewriting
- ▲ Browser cache & compression
- ✓ Smarty optimization
- ▲ Combine, Compress & Cache
- ✓ Shop enabled
- ✓ index rebuilt after update
- ✓ .htaccess up-to-date

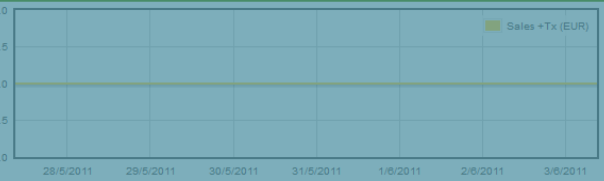
Monthly Statistics [View more](#)

Sales	0,00 €
Total registrations	1
Total orders	0
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Customers service [View more](#)

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Thread pending	0
Thread closed	0
Total thread	0

Statistics / Sales of the week [View more](#)



ID	Customer Name	Status	Total	Action
1	John DOE	Awaiting cheque payment	625,98 €	

Dashboard & quickstats

PrestaShop™ 1.4.2.5
Load time: 0.586s

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